

## CHILDREN'S SERVICES RISK ASSESSMENT TEMPLATE FORM RATF-030

## Icy Conditions On Site Risk Assessment

BG005

To be completed in all instances wherever icy conditions are considered to expose staff and visitors, including children, to uncontrolled risks of slipping. All premises would be expected to complete this risk assessment to address typical (Wintery) icy or frosty condition hazards and produce an Ice & Snow Plan. The risk assessment is to be carried out in accordance with the Safety Guidance Procedure SGP 01/07 (Risk Assessment).

<b>Location / Site</b>	Insert location and site where icy/slippery conditions exist
Stockbridge Primary School & Pre-school	
<b>Activity / Procedure</b>	Insert name of activity being assessed in this assessment
Mobility on site during icy or snowy conditions	
<b>Assessment date</b>	Insert date when assessment is being carried out
07/11/24	
<b>Assessment serial number</b>	Insert local serial/identification number for future reference
BG005	

<b>Identify people at risk</b>	Highlight boxes where persons may be affected by hazards	
<b>Employees</b>	<b>YES</b>	<b>NO</b>
<b>Visitors</b>	<b>YES</b>	<b>NO</b>
<b>Contractors</b>	<b>YES</b>	<b>NO</b>
<b>Vulnerable persons</b>	<b>YES</b>	<b>NO</b>
<b>Pupils</b>	<b>YES</b>	<b>NO</b>

<b>Level of risk BEFORE control measures</b>		Consider current level of risk	
<b>HIGH</b>	<b>MEDIUM</b>	<b>LOW</b>	<b>NEGLIGIBLE</b>

<b>Remaining level of risk</b>		Consider level of risk following use of control measures	
<b>HIGH</b>	<b>MEDIUM</b>	<b>LOW</b>	<b>NEGLIGIBLE</b>

**CHILDREN'S SERVICES HEALTH & SAFETY**

<b>Common hazards</b>	Use the following list to identify hazards that are present – add site specific detail about type/location of each hazard	<b>Common control measures</b>	Use the following list to identify controls that are required – add site specific detail about type/location of each control
Uneven or sloping pathways		<p>General procedures in place for when snow, ice or frost present or due avoids these uneven paths. Access route during snow is ONLY from the White Hart entrance gates, on the flat path around the back of the school and up the playground. All other routes will NOT be cleared and staff should not use them either.</p> <p>Identification of areas most in need of gritting or safeguarding – <i>Identification of 2 routes in precludes site manager or others clearing any other path.</i> See Ice &amp; Snow plan (attached to this risk assessment) with school site map.</p>	
Type of surface (eg. very smooth or naturally non-grip)			
Areas where water may collect or pool (eg. increasing icy build-up)		<p>Use of temporary warning signs &amp; physical barriers to isolate icy areas</p> <p><i>Extra grit applied to part of playground after the pre-school where water runs off the ramp of pre-school and down to the corner of the field.</i></p> <p><i>Area also blocked off with one of the orange boards.</i></p>	
Areas of congestion (eg. where many persons may travel or congregate)		<p><i>Member of staff to stand on duty near pre-school to keep the flow of people moving.</i></p> <p><i>Member of staff to stand at front door to encourage quick ingress and egress.</i></p>	
Main or frequently used routes including steps or external stairs		<p>Safe system &amp; practice for remedial arrangements</p> <p><i>Grit bucket left by bottom of steps to re-grit at various points during the day and especially before the end of the day when parents come to collect if required.</i></p>	
Poor lighting or restricted visibility – <i>only for caretaker or</i>		<p>Headtorch provided with the 'at home' kit for site manager.</p>	

**CHILDREN'S SERVICES HEALTH & SAFETY**

<p><i>first on site when working on playground – safe route into school well lit by WMCC lights</i></p>	<p>Advance arrangements for supply and/or storage of suitable grit – inside the pe shed on playground, this avoids extra need to lift heavy bags. Small snow plough in the boiler house but in the event of snow being due then to be placed in the bin shed or pe shed so it is readily available</p> <p><i>Opening of school to be delayed in the case of snow so that staff and families can get in in the light.</i></p>
<p>Areas used to carry or receive local deliveries (eg. from couriers)</p> <p>Accessible parking &amp; routes for disabled persons including sloping areas</p>	<p>Consideration and contingencies for use of alternative routes. Revised accessibility arrangements for affected or slippery routes – 2 routes in:</p> <ol style="list-style-type: none"> <li>1) <i>Down steps off Old London Road – notice up to request people to use the handrail.</i></li> <li>2) <i>Through gate from A30 White Hart entrance onto the same path, around the back of Sprat &amp; Winkle and pre-school, up the playground, down by the boiler house and in through Horsebridge. Signs put up to signpost this. Disabled car parking space directly onto this path.</i></li> </ol>
<p>Unsuitable footwear</p>	<p>Maintained and non-slip surfaces (as appropriate)</p> <p><i>Horsebridge steps painted annually with non-slip paint in the late autumn term ready for any snow days.</i></p> <p>Local footwear code or guidance for icy/snowy/frosty conditions</p> <p><i>Parents reminded of use of wellies and hiking boots/winter boots in the email and text communication prior to children coming onto site. Staff reminded of this in any communication from leaders about start times and plans for the day.</i></p> <p>System in place to report specific slip hazards &amp; affect suitable controls – AO and HT know the procedure for RIDDOR – all incidents to be reported to either member of staff.</p>
<p>Running or inappropriate behaviour</p>	<p>Handrails provided where necessary – <i>signs to indicate the need to use</i></p>

**CHILDREN'S SERVICES HEALTH & SAFETY**

	<i>them in the snow. If children are allowed out at playtime then only to be on the field. Access down Horsebridge steps and out onto the safe path.</i>
Unfamiliar visitors (eg. who may not use normal routes or know area)	<i>Signs up to indicate safe routes into school – caretaker to put up when clearing paths which is before others get into school.</i>
Injuries to staff spreading grit or carrying heavy bags	<i>Safe working procedures for moving &amp; handling activities (eg. laying grit) Sack truck available and stored in hall cupboard – in cases where snow is forecast, remove and put with grit in the boiler room ready for use. Buckets and shovel to be used by 2 people.</i>
	<i>Moving &amp; handling training as necessary (eg. for when moving/laying grit)</i>
	<i>Reasonable arrangements for appropriate warnings Arbor app system of communication as well as cascade tree for staff and use of Staff WhatsApp group (Mick &amp; Lottie not in this) – see more detailed Emergency procedures internal document.</i>
	<i>Particular attention to accessible parking areas or provision of assistance</i>

**CHILDREN'S SERVICES HEALTH & SAFETY**

<b>Assessor's comments</b>	Insert comments relevant to findings as appropriate

<b>Name of assessor</b>	<b>Signature of assessor</b>	<b>Date</b>
Philippa Gilligan		06/12/2023

<b>Manager's comments</b>	Insert comments relevant to assessment as appropriate
<p>Supply of grit is now kept in the pe shed on the playground to avoid the use of steps in and out of the boiler house.</p>	

<b>Name of manager</b>	<b>Signature of manager</b>	<b>Date</b>
Emma Jefferies		

<b>Risk assessment reviews</b>	12 monthly unless major changes made at any time
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Review date	Reviewed by	Reviewer signature	Remarks
07/11/24	Philippa Gilligan	P.Gilligan	No changes required