

FOSS (Friends of Stockbridge School) Meeting

18/11/2020

Attendees:

- Lucy Foord – Chair - LF
- Emma Jeffries – Head Teacher - EJ
- Kate Scragg – Treasurer - KS
- Kathryn Campling – Secretary - KC

Number	Item	Person responsible
1.	<p>Christmas fundraising ideas</p> <p>Trees The meeting started with discussion around Christmas trees. This is a regular event for the school but obviously needs to be managed differently this year. EJ stated that she had had an offer from Becky Soper of Becky's Greengrocers on the High Street to sell trees on our behalf. The date of the 5th December was suggested. These were agreed.</p> <p>Prices: Parents had already been notified that trees would be for sale and around 16 responses had been received asking for a tree. It was agreed that the price for those orders which were received in advance would remain at last year's prices, and if another was purchased on the day of collection then this would also attract the discount. For example, a 6ft tree was £37.00 in 2019.</p> <p>EJ would produce a price list to go into a newsletter</p> <p>12 days of Christmas A suggestion had been given for prize giving running up to Christmas. A ticket could be bought per child for circa £5 and each day a child could be videoed with a teacher/FOSS member opening a door.</p> <p>Christmas cards and tea towels Christmas cards have previously been produced in the school for parents to purchase. It was agreed that this brought very little financial gain for a lot of input and that this would not be pursued.</p> <p>It was agreed that tea towels were a good idea and that this would be pursued. KC said she would speak to the parent who had made the suggestion.</p>	<p>EJ</p> <p>KC</p>
2.	<p>Other fundraising ideas</p> <p>It was noted that a target of £4k should be aimed for this school year.</p>	

Given that we do not know if/when we are going to be able to hold in-person events next year other suggestions for fundraising were now needed, the following were discussed and noted.

Valentines Silent Auction

A silent auction was suggested for Valentines day. A number of parents have offered items which could be included in this. It was agreed that this would be pursued after Christmas, it was recognised that only businesses that have been active and open during lockdown should be contacted.

Penny Jar club

Children place low denomination coins (1p 2p) into a jar in their classrooms, the idea is to have the most in your jar and beat another class/colour family at the end of each month/term (tbc). A further incentive to this is adding silver coins. The value of these coins can then be taken away from other classes/colour families. The children in the winning class/colour family receive a prize/success points for winning. All jar contents then received by FOSS and it all starts again the next month/term.

100 club

Parents buy into the 100 club with £1, £2 or £5 each month. The higher the buy in the more tickets are drawn for that parent each month. A draw takes place every month and the child/ren of that parent receive a gift.

5k club

This was suggested following the success of the Route 66 activity during the summer months.

This is much like the 100 club but the buy in fee is a set amount e.g. £5 per family/child competing (tbc) per month. The number of draws within the month then depends on how many 5Kms are completed. These could be walks, cycles, runs etc. Draws take place at the end of the month and the winning child/ren receive a prize.

Easy fundraising

This is a website which allows online shopping to include small donations to the FOSS. For example, if you shop online with Amazon, Boots, ASOS, John Lewis; these retailers will donate a small amount to say 'thank you' for shopping with them.

Clear instructions for parents would need to be provided to make this as easy as possible. There are currently 31 supporters registered on the site and £1337 has been raised, this could be a fantastic way to increase funding in a passive way. To be included in the FOSS newsletter as a regular item.

LF/KC

	<p>Boiler Juice</p> <p>This is similar to Easy fundraising – if parent/relatives buy their heating oil from Boiler juice and register FOSS as their chosen charity, we will receive 25p for every 100 litres of fuel.</p> <p>Again, clear instructions should be provided to parents to make this easy. To be included in FOSS newsletter as a regular item.</p>	LF/KC
3.	<p>New FOSS email account</p> <p>A new email account had been set up. In order to send emails to parents it is necessary for parents to now opt back in. The school cannot pass us email addresses.</p> <p>It was agreed that a Mailchimp survey would be designed and a link sent out with the next school newsletter asking parents for this permission.</p>	LF
4.	<p>FOSS newsletter</p> <p>EJ requested that a FOSS newsletter be sent out every half term. This was agreed. LF/KC to produce. Also, to agree best date to send out, either beginning or end of half term.</p>	LF/KC
5.	<p>Annual General Meeting (AGM)</p> <p>The AGM is scheduled for the 9th December at 8pm. The constitution requirements for the meeting should be reviewed.</p>	KC/LF
6.	<p>Trim Trail</p> <p>There is still £2k earmarked for this, 10k is required as a total cost. EJ has been in touch with a company called Earthwrights https://earthwrights.co.uk/,</p> <p>It was agreed that EJ should move this forward with the company and obtain a design.</p>	EJ
7.	<p>End of Year Event</p> <p>There was a discussion regarding an end of year event, A beer festival was suggested. This would be revisited after Christmas.</p>	
8.	<p>Finance</p> <p>KS confirmed there was around 7k in the FOSS account.</p>	
	<p>Date of next meeting</p> <p>Next half term - TBC</p>	KC/LF/KS